INFORMATION CONCERNING FOREIGN STUDENT ACADEMIC RECORDS

To assist academic institutions in evaluating more accurately your academic credentials, please provide the following information. A separate form should be completed for each university attended.

UNIVERSITY: ____________________________

COUNTRY: ____________________________ FIELD OF STUDY: ____________________________

1. What marking scale is used in the above university? ____________________________

2. a) What is the lowest passing/satisfactory mark given in this university? ____________________________
   b) What is the highest mark that can be given? ____________________________
   c) What is the highest mark that is usually given? ____________________________

3. What is the candidate’s rank ____________________________ out of graduating class of ____________________________?
   If rank is not available, in what percentile of the graduating class was the candidate? _____%

4. What is the first degree this university offers in this field of study? ____________________________

5. How many years of university study are usually required to earn this degree? ____________________________

6. Please provide the following information about the degree this student has pursued:
   a) Minimum number of courses and/or hours/credits required for completion: ____________________________
   b) If the student has failed or has had to repeat a course, is this indicated on the academic record? □YES □NO
   c) Are transcripts available for degrees at this level? □YES □NO
   d) Do academic records issued by this university list all courses or lectures the student attended? □YES □NO

7. If thesis is required, when did the student begin preparation? ____________________________
   Is defense required? ____________ Did student pass? ____________ Grade: ____________

Supplemental Form - Academic Records